



Volunteer Application
Sunday May 29, 2011

Personal Name, Group or Organization: _____

Contact Person: _____

Address: _____ Postal Code: _____

Phone: _____ Cell Phone: _____ Fax: _____

Email: _____ Age: _____ # of volunteers: _____

T-Shirt size (please circle): Small Medium Large Extra Large

Please circle which areas of the 4th Street Lilac Festival you would be interested in volunteering. Detailed descriptions of each position are on the next page or on our website at lilacfestival.net

- Set-up Block Captain Parade Marshal Clean-up Crew Tear-Down
Information Booth Beer Gardens Vendor Inspector Street Team

Kid's Area - indicate shift(s) _____

Stage Manager - indicate shift(s) _____

Were you a volunteer at the 4th Street Lilac Festival in the past? YES/NO
If so, what year and what position(s) did you hold?

What are your reasons's for volunteering at the 4th Street Lilac Festival? (please circle)

- To Have Fun Build Resume Socialize & Meet New People To Network
To Give Back To The Community

Are there any medical conditions and/or food allergies that festival organizers should be aware of?
If so, please list. This information will be kept confidential. It would be used only for the safety and well being of the volunteer.

Signature: _____ Date: _____

Thank you for your application !

SEND THIS COPY TO THE 4th ST. LILAC FESTIVAL OFFICE

201 - 501 18th Ave. SW Calgary, AB T2S 0C7 OR fax 403.452.7703
OR email to brian@4streetcalgary.com



Volunteering At The 4th Street Lilac Festival Sunday May 29, 2011

Pre-event arrival for volunteers starting at 6:30 AM will receive breakfast at 6:00 AM. Check in at the Information Tent located at 21st Ave. & 4th St. SW (west intersection).

Set-up: (6:30 – 8:30 AM) – Set-up vendor banquet tables along 4th Street and staple location number to it. Assist with various other set-up tasks as required.

Block Captain: (7:30 – 10:00 AM) – Help assist vendors in locating their spot with valid permit. Meeting location at 21st Ave. & 4th Street (westside) at the Information Tent.

Traffic Assistant: (9:00 AM - 7:00 PM) - To work with Calgary Police Service in directing pedestrian traffic at 17th Ave. & 4th St. SW. Two 5 hour shifts available (9:00 AM – 2:00 PM & 2:00 – 7:00 PM)

Kids Area: (9:45 AM – 6:00 PM) – Assist with activities in supervision roles. Actual assigned tasks will vary from year to year.

Stage Manager: Keep the programmed schedule running on time. Assist bands throughout shift. Monitor power source. Provide general information and relay pertinent information to event organizers or site managers.

- Main Stage (10:30 – 2:30 & 2:15 – 6:15 = 4 hour shifts or full day)
- Ave. Stage (10:45 – 2:45 & 2:45 – 5:45 = 3 – 4 hour shifts or full day)
- 18th Ave. Performance Stage (10:45 – 2:30 & 2:15 – 6:00 shifts)

Parade Marshal: (9:00 – 11:30 AM) – Organize participants in line-up order as they arrive. Walk along parade route to keep the flow of the parade participants consistent. Meeting location at 25th Ave. & 4th Street.

Clean-Up Crew: (11:00 AM – 6:30 PM) – Remove full garbage bags from receptacles, replace with a new garbage bag and dispose into large bins. Check in at the Information Tent located at 21st Ave. & 4th Street (west intersection).

Tear-down: (5:30 – 7:00 PM) – Motivate vendors to disassemble displays, pack-up, fold tables and place on side walk if not already done.

OTHER NOTES:

- Meals and beverages are provided for volunteers throughout the day
- Letters of recommendation/reference will be provided upon request
- Appreciation packages presented to each volunteer – includes T-Shirt, official Lilac Festival merchandise and VIP passes.

If you are interested in volunteering for any of the above positions please fill out the application form and submit to the Lilac Festival office.

Email to Brian@4streetcalgary.com or Fax to 403.452.7703